

BYLAWS



ARTICLE I

NAME

- Section 1 The name of the association shall be the “NAVAL ENLISTED BOMBARDIER NAVIGATOR ASSOCIATION” (NEBNA) hereafter referred to as the Association.

ARTICLE II

PURPOSE

- Section 1 The purpose of the Association is to further the fellowship, camaraderie and association of all who have ever been designated as an Enlisted Bombardier Navigator. The ultimate purpose is to establish recognition and a noted remembrance in Naval Aviation History.

ARTICLE III

MEMBERSHIP

- Section 1 Association membership shall be limited to Naval personnel designated and qualified as Enlisted Naval Bombardier Navigators.
- A. Each member of the Association shall be entitled to one vote. Properly completed proxies and/or ballots of absent members shall be honored at all official Association meetings/conferences.
- Section 2 Association operating funds will be derived from voluntary nations/contributions.
- A. When necessary, donations/contributions will be solicited from the membership to defray operational expenses.

ARTICLE IV

OFFICERS

- Section 1 The officers of the Association shall consist of a President, Vice President, Secretary and Treasurer.
- Section 2 Officers will be elected by majority vote on the first scheduled official meeting of the year. All members for offices will be nominated from the floor at the Annual June meeting. Officers will be elected by majority vote, after nomination, at that meeting. Election will be by majority vote of the present members to include properly completed and presented proxy votes.
- A. The term of office for all Association officers will be one year.
- B. Newly elected officers shall assume their duties following the election

ARTICLE V

DUTIES OF THE OFFICERS

Section 1 President

- A. The Association President will preside over all official meetings of the Association to assure that the meetings are conducted in an orderly manner. When not in conflict with these by-laws, Roberts Rules of Order will be followed.
- B. The Association President will act as an ex-officio member of boards and committees.
- C. The association President will have authority to sign checks in case of emergency.

Section 2 Vice President

- A. In the absence of the Association President, the Association Vice President will preside at all official meetings.
- B. If for any reason the office of the Association President is vacated, the Association Vice President will assume the duties of that office.
- C. The Association Vice President will record the membership attendance at all meetings for the Secretary. (This duty may be delegated to another Association member.)
- D. The Association Vice President will have authority to sign association checks in case of an emergency.

Section 3 Secretary

- A. The Association Secretary will be responsible for preparation of all official Association correspondence.
- B. The Association Secretary will maintain a current and accurate record of all Association members to include their mailing address, phone numbers, spouse name and e-mail address if applicable.
- C. The Association Secretary will produce an official membership roster. The roster will be made available to all members with periodic updates.
- D. The Association Secretary will maintain a record of the minutes of all official meetings to include names of members in attendance.

Section 4 Treasurer

- A. The Association Treasurer will pay bills properly presented or previously approved by the Association receipts and disbursements.
- B. The Association Treasurer will keep a set of books showing accurate account of all receipts and disbursements.

ARTICLE VI

MEETINGS

- Section 1 The Association meetings, other than the one established by these by-laws will be decided by membership vote. The time and location will be disseminated in a timely manner by the Association Secretary.
- A. The physical presence of an Association officer plus three Association members will be considered a quorum.

- Section 2 Special Association meetings may be called by the President.
- A. Special meeting date, time, location and purpose will be transmitted to all Association members by the most convenient mode of correspondence. Notification of special meetings should be such that will allow the Association membership response time.

ARTICLE VII

MEETING PROCEDURE

- Section 1 Conduct of official Association meetings shall be as follows:
- A. Meeting call to order by the Association President.
B. Membership attendance recorded roll call by the Association Vice President.
C. Association Secretary read the minutes of the last official meeting. Accept/reject the minutes as read.
D. Association financial report presented by Association Treasurer.
E. Standing and/or special committee reports.
F. Discuss unfinished business.
G. Present new business.
H. Determine the next meeting location, date and time.
I. Adjourn.

ARTICLE VIII

AMENDMENTS

- Section 1 These By-laws may be amended by a two-thirds majority vote of Association members present at the official meeting.
- AMD 1 Article V – Duties of The Officers
Separation of Secretary and Treasurer Duties
- AMD 2 Article IV – Officers – Section 1
Change to the by-laws in reference to meeting dates and the election of Officers.